

DETERMINATION AND FINDINGS  
FOR  
SOLE SOURCE CONTRACT

Agency: Child and Family Services Agency (CFSA)  
Caption: Psychiatric Residential Treatment  
Contractor: Harbor Point Behavioral Center, Inc. (Harbor Point)  
Proposed Contract No: DCRL-2022-C-0071

FINDINGS

1. AUTHORIZATION:

PPRA 2010 §404; 27 DCMR §§1304, 1700, and 1701; and D.C. Official Code §2-354.04.

2. MINIMUM NEED:

The District of Columbia (“District”), Child and Family Services Agency (“CFSA”) has a need to enter into a sole source contract with Harbor Point Behavioral Center, Inc. to provide Psychiatric Residential Treatment Services to CFSA clients specified in Section C of the contract.

The period of performance for the base year shall be March 8, 2022 to March 7, 2023.

Pursuant to Section F.2, Option to Extend the Term of the Contract, the option years are as follows:

- Option Year One: March 8, 2023 to March 7, 2024
- Option Year Two: March 8, 2024 to March 7, 2025
- Option Year Three: March 8, 2025 to March 7, 2026
- Option Year Four: March 8, 2026 to March 7, 2027

3. ESTIMATED FAIR AND REASONABLE PRICE:

\$205,549.60

4. FACTS WHICH JUSTIFY A SOLE SOURCE CONTRACT:

While there are several known providers capable of meeting one or more of the various requirements, none other than Woodbourne Center has been found to meet the foremost essential requirements of CFSA as discussed below:

- a. Harbor Point provides residential treatment services and intensive residential treatment services to children and youth that have a DSM-V diagnosis, which cannot be treated in other settings;

- b. Harbor Point provides residential treatment services and intensive residential treatment services to children and youth may also be medically fragile with developmental disabilities multiple physical handicaps, cognitive impairments and behavioral problems that range from mild to profound severity

**5. CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the above findings are true, correct, and complete to the best of my knowledge.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Robert L. Matthews  
Director  
Child and Family Services Agency

**6. CERTIFICATION BY CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source was published in accordance with 27 DCMR 1304.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tara Sigamoni  
Agency Chief Contracting Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Wil Giles  
Chief Contracting Officer

**DETERMINATION**

Based on the above findings and in accordance with the cited authority, I hereby determine that the Provider listed above has the capability to perform and is the only available source that can meet the District's minimum needs. Accordingly, I determine that the District justified in using the sole source contract.

\_\_\_\_\_  
Date

\_\_\_\_\_  
George Schutter  
Chief Procurement Officer